Annex no. 2 to the Request for Proposal no. 24 /POWR/Z042/2019  
  
 **PROPOSAL FORM TO THE REQUEST FOR PROPOSAL NO. 24/POWR/Z024/2019**

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| --- | --- |
| **TENDERER’S DATA** | |
| **Name:** |  |
| **Address:** |  |
| **E-mail:** |  |
| **Phone** |  |
| **Tax Number:** |  |
| **National Business Registry Number:** |  |

1. Submitting an offer to the Request for Proposal for the subject of the order:
2. **Preparing and conducting classes in the field of International Relations (first-cycle studies) by a Visiting Professor in the academic year 2019/2020,** under ***Excellence in Education – the WSB University Comprehensive Development Program***, co-financed from the European Union funds within the framework of the European Social Fund, the Operational Program Knowledge Education Development 2014-2020, Priority Axis III. Higher education for economy and development, Measure 3.5 The comprehensive programs of higher education institutions, I am committed to undertake **the subject of the order for the price:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Subject name** | **Type of classes** | **number of groups/ number of didactic hours**  **1 h = 45 min** | **unit gross price for a didactic hour(PLN), (1h=45min.)** | **Total gross cost (PLN)** |
| Global business strategy  (semester III) | lecture  project | 1 groups x 14 h  1 groups x 30 h  Total: **44 h** | ……………….……….  in words:  ………………………… …………………………  VAT…..% | ……………….……….  in words:  ………………………… …………………………  VAT……% |
| Management of Business in Europe  (semester IV) | lecture  exercise  project | 1 group 14 h  2 group x 16 h  1 group x 30 h  Total: **60 h** | ……………….……….  in words:  ………………………… …………………………  VAT……% | ……………….……….  in words  ………………………… …………………………  VAT……% |
| **Total gross amount for performing the order:** | | |  | |

* 1. **List of didactic textbooks to perform the subject task:**

1. .……………………………………………………………………….
2. ……………………………………………………………………….
3. ……………………………………………………………………….
4. ……………………………………………………………………….
5. ……………………………………………………………………….

* The list of didactic textbooks is aimed at understanding by the Contracting Authority the needs in the range of the recommended literature. *The Contracting Authority does not oblige to purchase the items from the list of didactic textbooks indicated by the Contractor*

1. I declare that the person indicated to perform the task shall possess…………. years of didactic experience in the range of conducting classes from the area of management of the person indicated to perform the order.
2. I declare that the person indicated to perform the task shall possess………………**years** of experience as a visiting professor.

I declare that:

1. The price of the offer included the costs related to due performance of the task under the subject of the order covered by the Request for Proposal.
2. I declare that have acknowledged the contents of the Request for Proposal and I understand without limitations the requirements included in its contents and meet the conditions of participation in the procedure.
3. I declare that I have obtained all necessary information for preparation of the offer and performance of the subject of the order.

3. I am committed to perform the task in the dates required by the Commissioning Authority.

4.I declare that I am/We are bound by this offer until the day of completion of the procedure, not longer than 30 days from the day of submitting the offers.

5. I declare that all information given in the offer is up to date and true and that it is presented in full knowledge of its consequences of misleading the Contracting Authority by presenting this information.

……………………………………. ……………………………………………..

Place, date Signature